



CBSE/Aff/P-3

Phone: 22509252-57-59
Telex :66015-CBSE-IN
Gram:CENBOSEC, DELHI

Central Board of Secondary Education
Shiksha Kendra, 2, Community Centre, Preet Vihar, Vikas Marg, Delhi-110 092.
(AFFILIATION BRANCH)

CBSE/Aff./2430089/2006/ 38609

Resol.

Date: 15/10/2006

22/11/06

✓ The President,
DAV School,
Village Jogivita, P.O. Mahananda Barrage
Fulbari, Rajganj
JALPAIGURI,
WEST BENGAL-734015

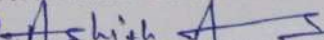
Sub: Request of the School for Provisional Affiliation upto Secondary Level - reg

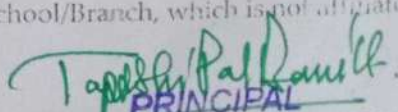
Sir/Madam,

With reference to your application/letter dated 16/3/2006 on the subject cited above, I am directed to convey the sanction for Composite Provisional Affiliation for Secondary School Examination of the Board for a period of three years w.e.f. 01.04.2007 to 31.03.2010:-

The above sanction is subject to the fulfillment of the following conditions:-

1. "The School will follow the syllabus on the basis of curriculum prescribed by NCERT for the middle classes."
2. The school will follow syllabi and courses as per scheme of studies prescribed by the Board for Secondary School Examination and changes made therein from time to time.
3. The school shall appoint only qualified and eligible staff.
4. The school will help the Board in the smooth conduct of the examination by providing the necessary accommodations i.e. Rooms, Halls, etc. available in the school premises and furniture at its disposal for holding its examinations free of charges if required.
5. The school will spare sufficient teachers, for invigilation purpose at the examinations of the Board, as may be required.
6. The school will spare its teachers for evaluation of answer-books for the Board's examinations, if required.
7. The school will provide Laboratories, Library and other facilities as per norms of the Board.
8. The school will abide itself by the conditions of affiliation already prescribed by the State Government concerned.
9. Service agreement be executed with the staff as per norms generally accepted by the State Government concerned.
10. Service conditions, pay and allowance and other benefits to the employees of the school shall be in no way less than that of corresponding employees working in Government Schools of the State in which the school is located. An undertaking to this effect be sent to C.B.S.E.
11. The school and its records shall be opened for inspection by an officer/official of the Board or an authorized representative of the Board/State Educational Department at any time and the school shall furnish information as may be asked for by the Board/State Government from time to time.
12. The rate of tuition fee and other fees charged should be commensurate with the facilities provided.
13. The admission to the school shall be opened to all without any discrimination on the ground of religion, cast or race, place of birth or any of them.
14. No unrecognized classes shall run within the premises of the school or outside in the same name of school.
15. The School will not sponsor candidates for Board's examination of any other School/Branch, which is not affiliated.

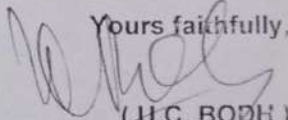
ATTESTED 
SCHOOL MANAGER
D.A.V. SCHOOL SILIGURI


PRINCIPAL
D.A.V. SCHOOL SILIGURI

16. The school will create Reserve Fund as per the requirement of the Affiliation Bye Laws/Rules of the Directorate of Education, Delhi in the joint names.
17. The school should not start Class XI/XII without written approval of the Board. The Board shall not be responsible for any consequences in case class XI/XII is started without following the Affiliation Bye Laws and obtaining the prior approval of the Board.
18. The affiliation Code Number allotted to your school is 2430089. This may please be noted and quoted for any correspondence with the Board.
19. Annual fee of Rs.4500/- @ Rs.1500/- per annum for three years (01.04.2007 to 31.03.2010) be also remitted at an early date. (In case of overseas Independent school @ Rs.5000/- p.a. and overseas Kendriya Vidyalayas @ Rs. 3500/- p.a.).
20. The school will apply for further Extension of Provisional Affiliation " On Line" together with the prescribed fee of Rs.12,500/- and other essential documents in the preceding year before the expiry of the date.
21. The school will have to open CBSE pattern classes IX w.e.f. 1.4.2007. Accordingly, 1st Batch of class X of the school will be appearing at the CBSE Examination to be held in the year 2009.
22. Renewal of Registration of Society be ensured.
23. Other conditions are as per Annexure 'A' enclosed.

Conditions for immediate compliance:-

1. The school is required to submit a Certificate from the Competent Authority certifying that all the plots comprised of single plot of land.
2. Regular Physical Education Teacher may be appointed with prescribed qualification as per CBSE guidelines.
3. The school is required to appoint some more trained teachers for secondary classes with the pay scale at par with State/Central Govt.
4. Maths Lab should be established as per norms.
5. The school is required to maintain separate reference section in Library for teachers.
6. The reserve funds should be maintained in the joint names of Secretary, CBSE & Manager of the school as per CBSE guidelines.
7. The teachers should be sent for refresher courses periodically.
8. The average enrolment in Primary and Secondary section is low.

Yours faithfully,

(J.C. BODH)
ASSISTANT SECRETARY

No. CBSE/AFF/2430089/2006/

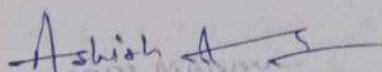
Dated 20/11/2006

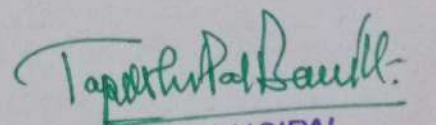
Copy for information and necessary action to :-

1. The Principal, D.A.V. School, Village Jogivita, P.O. Mahananda Barrage, Fulbari, Rajganj, Jalpaiguri, West Bengal.
2. The Deputy Director, North Bengal Region, W.B.F. & E. Service, Govt. of West Bengal, Office of the Dy. Director, West Bengal Fire & Emergency Services, North Bengal Region, Siliguri.
3. The Regional Officer, CBSE, 35-B, Civil Station, M.G. Marg, Civil Lines, Allahabad, UP..
4. The AMC, CBSE, Preet Vihar, Delhi.

ASSISTANT SECRETARY

ATTESTED


SCHOOL MANAGER
D.A.V. SCHOOL, SILIGURI


PRINCIPAL
D.A.V. SCHOOL, SILIGURI



CENTRAL BOARD OF SECONDARY EDUCATION

(An Autonomous Organisation under the Union Ministry of Human Resource Development Govt. of India)

"SHIKSHA KENDRA", 2, COMMUNITY CENTRE, PREET VIHAR, DELHI - 110 092

REGD./SPEED POST

No. CBSE/Aff./ 2430089-EX-00926-1718/2016

Dated: 11.10.2016

The Manager,
D A V school,
Jogivitta, Mahananda Barrage,
Fulbari, Jalpaiguri,
West Bengal-734015.

Sub: Extension of Provisional Affiliation to the above said school beyond 31.03.2017 - reg.

Sir/Madam,

This is with reference to your online application dated 28/06/2016 on the subject cited above.

In this connection, I am directed to convey sanction of extension of provisional affiliation of the school with the Board for its Secondary School Examination and Senior Secondary School Examination for a further period of Five years w.e.f. 01.04.2017 to 31.03.2022 subject to the fulfillment of the following conditions in addition to the general conditions intimated at the time of grant of provisional affiliation for secondary classes and senior secondary classes:-

1. The School is required to follow syllabi and course as per scheme of studies prescribed by the Board for the respective Examination.
2. The School is required to abide itself by the Examination/Affiliation-Bye-Laws of the Board.
3. The School is required to apply on online for further extension of affiliation alongwith the requisite fee and other documents by 30th June of the preceding year in which the Provisional Affiliation expires. Applications will be accepted after the last date along with the prescribed fee and late fee Rs. 10,000/- per month subject to maximum of Rs. 50,000/-.
4. Provisional Affiliation granted to a school will remain valid on receipt of online application of a school for further extension of provisional affiliation subject to the final decision of the Board.(Amended Rule 15.11).
5. It is mandatory for every affiliated school to become a member in the local Sahodaya of CBSE schools.
6. The school will enroll students proportionate to the facilities available in the school as prescribed in the Affiliation Bye-Laws of the Board which shall not in general exceed the optimum number as under from Pre-Primary to Class XII :-

	Campus area	Enrolment	No. of Sections (pre-primary to X)	No. of Sections at Sr. Secondary (XI & XII)
(a)	1.0 acre	1250	02 in each class	04 in class XI and XII
(b)	1.5 acre	1875	03 in each class	04 in class XI and XII
(c)	2.0 acre	2500	04 in each class	04 in class XI and XII
(d)	School running on bigger campus of more than 02 acres, the number of students shall be restricted as per the actual facilities in the school which shall be proportionate to the optimum number mentioned at (a), (b) and (c) above.			
(e)	Schools running on less than 01 acre campus shall restrict number of students as follow:-			

Category	Area of land	No. of students
(i) Secondary School	2000 sq. mtrs	600 upto Class X
(ii) Sr. Secondary School with two streams	3000 sq. mtrs	900 upto Class XII

Ashish A
SCHOOL MANAGER
D.A.V. SCHOOL SILIGURI

ATTESTED

Tapan Pal
PRINCIPAL
D.A.V. SCHOOL, SILIGURI

Contd....2/-

7. The school will strictly adhere with all rules regarding safety of students including Fire fighting, Drinking water, Sanitation, Transportation, etc.
8. Income & Expenditure and audited annual accounts statement duly certified by the Chartered Accountant for the current year is required to be sent and the same be submitted every year.
9. Other conditions are enclosed as per Annexure 'A'.
10. Special conditions to be complied within three months:-

- a) **The School Managing Committee has not been constituted as per Affiliation Bye-laws of the Board; therefore, it may be reconstituted by including 02 representatives each of teachers, parents and CBSE. The school is also required to forward 5-6 names of the Principals of the nearby CBSE affiliated school (2-3 of them may be from KVs / JNVs) for approval 02 of them as Board's nominees for inclusion in School Managing Committee.**
- b) The school is required to maintain FDR of reserve fund in the joint names of Secretary, CBSE and Manager of the school as per provisions of Affiliation Bye-Laws of the Board & copy of the same is required to be furnished.
- c) The school is also required to furnish valid **Sanitary Conditions, Drinking Water and Fire Safety Certificates** issued by the competent authorities.
- d) Number of books in the library is not as per Affiliation Bye-laws. As per norms there should be at least five books per child in the school library excluding text books, magazines, etc.
- e) There are 08 untrained teachers in the school whereas the school is required to appoint only trained and qualified teachers. The school is required to appoint more trained and qualified teachers to maintain section-teacher ratio as per norms and furnish a fresh staff statement accordingly.

*****The Extension of Provisional Affiliation up to Senior Secondary level w.e.f. 01/04/2017 to 31/03/2022 has been granted provisionally subject to the conditions that the school will pay the pay scale and allowances which should at least be at par with corresponding categories of teachers employed in government institutions of the State Govt. or as per scale prescribed in 6th Central Pay Commission of Govt. of India in respect of its teachers and will make the payment through ECS mode with proper deduction of EPF and other facilities as per norms of the Board. The school is also required to furnish the details of teacher's qualifications.**

DEPUTY SECRETARY (AFF)

Encl: As above.

Copy to:

1. The Principal, D A V school, Jogivitta, Mahananda Barrage, Fulbari, Jalpaiguri, West Bengal-734015.
2. The Regional Officer, Regional Office, Central Board of Secondary Education, 6th Floor, Alok Bharti Building, Shaheed Nagar, Bhubaneswar
3. The RO (T), Amc, CBSE for Directory Updation.

ATTESTED

DEPUTY SECRETARY (AFF)

Ashish A
SCHOOL MANAGER
D.A.V. SCHOOL SILIGURI

Tapan Paul
PRINCIPAL
D.A.V. SCHOOL, SILIGURI



केन्द्रीय माध्यमिक शिक्षा बोर्ड
Central Board of Secondary Education
संबद्धता - School Affiliation Re-engineered Automation System 2.0 (SARAS
2.0)



Letter Details

NO : CBSE/2430089/EX-02696-2223/2022-23/

Dated: 21/07/2021

The Manager,

D A V SCHOOL PO MAHANANDA RAJGANJ JALPAIGURI WB

PO-MAHANANDA,BARRAGE, RAJGANJ

WEST BENGAL,JALPAIGURI, 734015

(M: 0353-2568367)

SUBJECT: -Extension of General Affiliation up to Secondary/Senior Secondary Level.

This is with reference to school application on the subject cited above. In this connection, I am directed to convey the approval of the Board for Extension of General Affiliation as per details given below:-

Affiliation No used as User ID for both OASIS and LOC/Registration System	2430089
School No	15578
Affiliated for	Extension of General Affiliation
Category	Extension of Affiliation
Period of affiliation	01.04.2022 to 31.03.2027

The above sanction is subject to fulfillment of following conditions:-

1. The approval is based upon the documents /data/information uploaded by the school online. The school will be responsible for its genuineness. In case of any discrepancies, necessary action will be initiated against the school as per Affiliation Bye -Laws-2018.
2. The school will follow the RTE Act, 2009 and instructions issued thereon by the CBSE/Respective State /UT Govt. from time to time. The school will also abide by the conditions prescribed, if any, by the State Government concerned.
3. The School is required to apply on online for extension of affiliation along with the requisite fee and other documents as per Rule 10.3 of Affiliation Bye Laws.
4. The school should go through the provision of Affiliation and Examination Bye Laws and subsequent amendment therein as well as circulars and guidelines /instructions issued by the Board time to time and keep a copy there of for reference purpose and is also advised to regularly visit CBSE websites i.e., <http://cbseacademic.nic.in/> & <http://cbse.nic.in/> for updates.
5. The school to renew mandatory certificates from time to time.
6. The school shall be solely responsible for any legal consequences arising out of the use of school name/logo/society/trust or any other identity /activity related to running of school affiliated to CBSE. All legal expenses incurred by the Board, if any, arising out of these circumstances, shall be borne by the school.

"The school shall possess valid fire safety certificate and Building safety certificate during functioning of the school which shall be renewed from time to time as per norms".

DEPUTY SECRETARY/JOINT SECRETARY (AFF.)

ENROLMENT TABLE

SN	Location of School	Campus area	Affiliation Allowed	Optimum No. of Sections (From classes I/VI to X/XII)
A	Areas/Cities mentioned in clause 3.6	1600 sqm	Up to Class-X only	10
B	Areas/Cities mentioned in clause 3.6	2400 sqm	Up to Class-XII	24
C	Areas/Cities mentioned in clause 3.6	3200 sqm	Up to Class-XII	28
D	Class-X Cities (Clauses 3.5) and Areas mentioned in clause 3.7	2000 sqm	Up to Class-X only	10
E	Class-X Cities (Clauses 3.5) and Areas mentioned in clause 3.7	3000 sqm	Up to Class-XII	24

F	Class-X Cities (Clause 3.5) and Areas mentioned in clause 3.7 and Areas/Cities mentioned in clause 3.4	4000 sqm	Up to Class-XII	28
G	Pan India (Clause 3.3)	6000 sqm	Up to Class-XII	38
H	Pan India (Clause 3.2)	8000 sqm	Up to Class-XII	48
I	Pan India (Clause 3.2)	>8000 sqm	Up to Class-XII The number of sections shall be restricted in accordance with 'H' above with land requirement unit scaled down to 2000 square meters i.e. 12 sections for every 2000 square meter additional land.	
· The total number of sections taken together for classes XI and XII should not be more than 1/3 of optimum number of section allowed on the basis of land holding for any school.				
· The number of sections and students shall be restricted as per the actual facilities in the school.				
· For class rooms of size less than 500 sq feet the enrolment shall be 0.08 X size of class rooms in sq feet				

Important Notes : library is required to be shifted to a room having minimum area 1200 sq.ft.

School is required to appoint special educator & wellness teacher as per affiliation bye laws.

This is an electronically generated document. It does not need any signature.

To verify the authenticity of the document , please visit (<http://www.saras.cbse.gov.in/saras/AffiliatedList/ListOfSchdirReport>

(<http://www.saras.cbse.gov.in/saras/AffiliatedList/ListOfSchdirReport>)).

PRINT

**The Manager,
D A V SCHOOL PO MAHANANDA RAJGANJ JALPAIGURI WB
PO-MAHANANDA,BARRAGE, RAJGANJ
WEST BENGAL,JALPAIGURI, 734015
(M: 0353-2568367)**

SUBJECT: -Extension of General Affiliation up to Senior Secondary Level.

This is with reference to school application on the subject cited above. In this connection, I am directed to convey the approval of the Board for Extension of General Affiliation as per details given below:-

Affiliation No used as User ID for both OASIS and LOC/Registration System	2430089
School No	15578
Affiliated for	Extension of General Affiliation
Category	Extension of Affiliation
Period of affiliation	01.04.2022 to 31.03.2027

The above sanction is subject to fulfillment of following conditions:-

1. The approval is based upon the documents /data/information uploaded by the school online. The school will be responsible for its genuineness. In case of any discrepancies, necessary action will be initiated against the school as per Affiliation Bye -Laws-2018.
2. The school will follow the RTE Act, 2009 and instructions issued thereon by the CBSE/Respective State /UT Govt. from time to time. The school will also abide by the conditions prescribed, if any, by the State Government concerned.
3. The School is required to apply on online for extension of affiliation along with the requisite fee and other documents as per Rule 10.3 of Affiliation Bye Laws.
4. The school should go through the provision of Affiliation and Examination Bye Laws and subsequent amendment therein as well as circulars and guidelines /instructions issued by the Board time to time and keep a copy there of for reference purpose and is also advised to regularly visit CBSE websites i.e., <http://cbseacademic.nic.in/> & <http://cbse.nic.in/> for updates.
5. The school is required to renew mandatory certificates from time to time.
6. The school shall be solely responsible for any legal consequences arising out of the use of school name/logo/society/trust or any other identity /activity related to running of school affiliated to CBSE. All legal expenses incurred by the Board, if any, arising out of these circumstances, shall be borne by the school.

“The school shall possess valid fire safety certificate and Building safety certificate during functioning of the school which shall be renewed from time to time as per norms”.

DEPUTY SECRETARY/JOINT SECRETARY (AFF.)



SARAS 7.0

School Affiliation Re-Engineered Automation System



LETTER DETAILS

NO : CBSE/2430089/EX-00800-2728/2027-28

Dated:
01/04/2026

The Manager,
D A V SCHOOL PO MAHANANDA RAJGANJ JALPAIGURI WB
D A V SCHOOL, PO-MAHANANDA, BARRAGE, RAJGANJ
WEST BENGAL, JALPAIGURI, 734015
(M: 0353-2568367)

**Subject :- EXTENSION OF PROVISIONAL AFFILIATION UP TO SENIOR
SECONDARY LEVEL**

Sir / Madam,

This is with reference to school application on the subject cited above. In this connection, I am directed to convey the approval of the Board for Extension of Provisional Affiliation as per details given below :-

Affiliation No used as User ID for both OASIS and LOC/Registration System	2430089
School No	15578
Affiliated for	EXTENSION OF PROVISIONAL AFFILIATION UP TO SENIOR SECONDARY LEVEL
Category	Extension of Affiliation
Period of affiliation	01.04.2027 to 31.03.2032
Application to be filled for further extension in the Year	2031

ATTESTED

Sl. No. The school is directed to ensure compliance to the following terms and conditions for continued Affiliation with the Board :

- 1 The total number of sections of the school from class Balvatika-I to XII shall be restricted to the sections already permitted to the schools and shown in OASIS, out of which the school can run not more than 1/4th sections in secondary classes i.e. in class IX and in class X and not more than 1/4th sections in senior secondary classes i.e. in class XI and in class XII rounded up to the next higher even number with equal number of sections in class IX & X. Any further increase of sections shall be subject to specific approval of the Board based on the online SARAS Application of the school as per

T. S. Sankar
12/05/25
PRINCIPAL
D.A.V. SCHOOL, SILIGUR

Affiliation Bye Laws - 2018 and built-up carpet area and availability of classrooms size of 500 sq ft or more of dimension.

- 2 The optimum number of students intake preferably shall be restricted as per the provisions of the Affiliation Bye Laws, 2018 as per the size of classrooms mentioned below:

Sl. No.	Dimension of Classrooms	Number of Classrooms	Maximum number of permissible students
1	Greater than and equal to 500 sq ft.	54	40
2	Between 400-499 Sq ft.	12	35

- 3 The maximum number of sections to be permitted as per amended Appendix-V of Board's Circular No. 13/2025 dated 31.07.2025 shall be based on the total built-up carpet area of the school building. The school shall be allowed equal number of sections at Secondary level i.e., class IX and X and at Senior Secondary Level i.e. Class XI and XII. The total number of sections permitted at secondary level i.e. class IX and X and at Senior Secondary Level i.e. Class XI and XII shall be restricted to 1/4th of the total number of sections running in the school from Bal Vatika to class XII rounded up to the next higher even number with equal number of sections in class IX & X and XI and XII.

- 4 The approval is based upon the documents /data/information uploaded by the school online. The Manager and Principal of the school shall be held responsible for its genuineness. In case of any document found to be fake/forged/fabricated/tampered, the application of the school is liable to be rejected and the school shall be liable for imposition of any of the penalties and necessary action will be initiated against the school as deemed fit, under clause 10.1.16 of Affiliation Bye Laws, 2018.


- 6 The School is required to apply online on SARAS portal for extension of affiliation in the preceding academic session before its expiry along with the requisite fee and other documents as per Rule 10.3 of Affiliation Bye Laws.

- 7 The school shall go through the provision of Affiliation and Examination Bye Laws and subsequent amendment therein as well as circulars and guidelines /instructions issued by the Board time to time and keep a copy thereof for reference purpose and is also advised to regularly visit CBSE websites i.e <http://cbse.nic.in> for updates.

- 8 The school shall ensure that all essential valid documents and teachers details including qualifications are available and upload updated self-attested copies of the documents / information under the head Mandatory Public Disclosure (as per annexure- IX) on school's website at all time and the link of certificates should remain functional.

- 5 The school shall follow the RTE Act, 2009 and instructions issued thereon by the CBSE/Respective State /UT Govt. from time to time. The school will also

ATTESTED


PRINCIPAL
D.A.V. SCHOOL, SILIGURI

abide by the conditions prescribed, if any, by the State Government concerned.

- 9 The school shall be solely responsible for any legal consequences arising out of the use of school name/logo/society/trust or any other identity /activity related to running of school affiliated to CBSE. All legal expenses incurred by the Board, if any, arising out of these circumstances, shall be borne by the school.
- 10 The school shall not remove the documents and videography links in the mandatory disclosure section of its website.
- 11 Every affiliated school will develop their own website containing comprehensive information such as Affiliation status, details of infrastructure, details of teachers including qualifications, number of students, address-postal and e-mail, telephone nos., copies of transfer certificates issued, etc. as may be directed by the Board from time to time. The website so created should also have information with regard to fees charged.
- 12 The school shall follow the SOPs of the Board for its Laboratories, Library and sports facilities issued by the Board vide Circular no. CBSE/Aff-11/2022 dated 04.10.2022.
- 13 The school shall appoint one Counselling & Wellness Teacher (Socio-Emotional Counsellor) for upto every 500 students enrolled, maintaining a counsellor-to student ratio of 1:500 and one Career Counsellor for upto every 500 students enrolled in classes from IX to XII maintaining a counsellor-to-student ratio of 1:500 as per the guidelines issued by the Board vide Circular No. 02/20206 dated 19.01.2026.
- 14 The school shall install high resolution CCTV Cameras with audio visual facility at all the entry and exit points of the school, lobbies, corridors, Staircases, all the classrooms, labs, library, Canteen Area, store room, playground and other common areas except toilets and washrooms as per the guidelines issued by the Board vide CBSE/AFF./Notification/2025/ 01310 dated 21.07.2025.
- 15 As per the guidelines issued by the Board vide Circular No. CBSE/AFF/Circular/2025 dated 31.07.2025, the school should have minimum one Computer Lab if the strength of students in the school is up to 720 students. For every additional (up to) 720 students one more Computer Lab will be required. Further, the school shall have a minimum of 40 computers in the each Computer Lab and maintain computer to student ratio of 1:18.
- 16 The school shall ensure implementations of Mandatory Digital Infrastructure norms issued by the Board vide Circular No. 09/2025 dated 02.07.2025.
- 17 The school has to ensure that it must be quality driven and must strive for excellence in all aspect of its activities. It must follow the directions issued by the Board from time to time regarding introduction of innovative practices in areas of curriculum, pedagogy and evaluation.
- 18 The school has to ensure the safety of students in its campus/premises. The school shall follow the guidelines related to the safety of the children in

ATTESTED



PRINCIPAL
D.A.V. SCHOOL, SILIGURI

schools issued by the Hon'ble Supreme Court of India in Writ Petition (Civil) no.483 of 2004 in the matter of Avinash Mehrotra (Petitioner) Vs Union of India & Others (Respondents), the Guidelines on School Safety Policy, 2016 issued by the National Disaster Management Authority, Manual on Safety and Security of Children in Schools developed by National Commission for Protection of Child Rights and National Building Code-2005, as amended from time to time.

- 19 The school shall possess **valid fire safety certificate, Building safety certificate and Water and Sanitation Certificate** alongwith other essential documents during functioning of the school which shall be renewed from time to time as per norms.
- 20 The School is directed to run at least 01 section each of Bal-vatika I, II & III in accordance with established norms permitted vide Board's circular no. 12/2023 dated 24-03-2023 & 25/2023 dated 11-09-2023.
- 21 The school shall ensure that all teachers undergo at least 50 hours of Continuous Professional Development (**CPD**) every year as per the guidelines issued by the Board vide Notification No. 16/2021 dated 24.09.2021, out of which 25 hours should be from respective COE.
- 22 The school shall ensure the participation of its students in the Structured Assessment for Analysing Learning (**SAFAL**) to assess and enhance students' learning and for their holistic development as per guidelines issued by the Board vide circular No. Acad-49/2024 dated 26 June 2024 as per the recommendations of NEP.
- 23 The school will ensure the Holistic Progress Card (HPC) is used for the foundational stage according to the guidelines issued by the Board via notification no. CBSE/Director (Acad.-Assessment)/2023 dated 27.12.2023.
- 24 The school shall submit an undertaking to upload all requisite information regarding students, teachers, and infrastructure details available in the school on the UDISE and OASIS Portals. The registration of the students in classes IX shall be conditional on the school providing complete information on the UDISE and OASIS Portals.
- 25 The school shall at all-time provide correct and accurate information regarding students, teachers and academic & physical infrastructure available in the school at **OASIS portal**.
- 26 The school may make provision to establish rain water harvesting system in their school premises as per Board's circular no. CBSE/AFF./AC/RWH/2025 dated 24.03.2025.
- 27 The school shall provide proper facilities like ramps in toilets for wheel chair users, auditory signals in elevators/lifts and other possible infrastructural facilities in accordance with the provisions laid down in **RPWD Act-2016**.
- 28 The school shall **promote inclusion of student with special needs** in the normal school as per provisions of the "Rights of Persons with Disabilities Act 2016" and in conformity with National Policy of Education.

ATTESTED

Tapan Pradhan
12/03/25
PRINCIPAL
D.A.V. SCHOOL, SILIGURI

- 29 The school shall present the candidates to the Board's examination who are on its roll and **attended the school regularly** or meet the requirement of minimum attendance for appearance in the Board's examination.
- 30 Every affiliated school shall **sponsor regularly its bona-fide and eligible students** in Boards Class X and Class XII examinations from the year mentioned while granting affiliation/up-gradation regularly without break or inform with reasons thereof in writing well in time about the non-sponsoring of the candidates.
- 31 The school shall ensure that the pupil teachers' ratio should not exceed 30:1 in the school. In addition to this there must be 1.5 teachers per section, excluding Principal, Physical Education Teacher, Counsellor and Special Educator, to teach various subjects.
- 32 The school shall appoint teaching & non-teaching staff on **pay scales and allowances** prescribed by the Appropriate Government alongwith the provision for EPF as per norms. The salary to the staff shall be paid through ECS.
- 33 The School shall maintain Admission and withdrawal Register, Students Attendance Register, Teachers Attendance Register, Service records of Teaching and Non-Teaching Staff, any other **documents required under statutory obligations** and specified by the Board from time to time.
- 34 The school shall follow all the instruction/directives/guidelines issued by the Board through various Circulars and Notifications from time to time. The school is also advised to keep a copy thereof for reference purpose and regularly visit CBSE websites for updates.
- 35 The school shall abide by the Affiliation and Examination Bye-laws of the Board mutatis mutandis.

Further, the school shall submit compliance on the following mentioned conditions within 03 months on the SARAS Portal from the date of the grant letter i.e. upto **01/07/2026**. Failure to submit compliance within the stipulated time shall invite financial penalty of Rs. 50,000/- and appropriate action may be initiated as deemed fit.

- 1 Boundary Wall: Concrete boundary wall of not less than 6 ft. height, enclosing the school campus/site. Composite boundary walls which are partly concrete and partly grill/mesh/barbed wire below 6 feet will not be acceptable. If fencing/grill is required, then the same should be over and above 6 feet height.
- 2 Ramp with proper incline at the entrance(s) as well as Ramps/lifts for CWSN for access of upper floors, if required along with the separate toilets for CwSN, Boys and Girls as per the guidelines issued by the Board vide circular no. 11/2024 dated 09.08.2024.

ATTESTED

T. Anshu Palank
12/05/26

PRINCIPAL
D.A.V. SCHOOL, SILIGURI

